



Central Council for Research in Homoeopathy

Tender No:

Sealed Tenders in Two Parts (Technical & Financial) are invited

FOR

IMPLEMENTATION OF ONLINE DISCUSSION SETS

August 2009

Office: Central Council for Research in Homoeopathy,
61-65, Institutional Area, Janakpuri, New Delhi - 110058

IMPLEMENTATION OF ONLINE DISCUSSION SETS

Due date and time of Receipt of Bid : 18/09/2009 upto 15.00 HRS.

Date and time of opening of Technical Bid : 18/09/2009 at 15.30 Hrs

Validity Period Required : Six months from the last date of Submission of Bid

Earnest Money Deposit : 2.5% of total estimated cost

Place of Tender Opening : Central Council for Research in Homoeopathy,
61-65, Institutional Area, Janakpuri, New Delhi – 110058

LOCATIONS (Six)

1. NEW DELHI (DELHI)
2. KOTTAYAM (KERALA)
3. GUDIVADA (ANDHRA PRADESH)
4. NOIDA (UTTAR PRADESH)
5. LUCKNOW (UTTAR PRADESH)
6. PURI (ORISSA)

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SECTION – I A

GENERAL INSTRUCTIONS TO THE BIDDERS

All the bidders must carefully observe the following instructions. Offers/Tenders not strictly in accordance with these instructions are liable to be rejected :-

Tenders should be submitted in TWO Parts, Part-I, Technical Bid and Part-II, Financial Bid. Tenders should reach our office by Registered Post/Speed Post/By Hand (Through Authorized Representative) in separate sealed covers and must be enclosed in double cover. Both the inner and outer cover should be sealed and super scribed with the words "**QUOTATION FOR IMPLEMENTATION OF ONLINE DISCUSSION SETS / TV PLASMA / VOIP / ONLINE UPS(1KVA)**". Both the Parts should be clearly marked as 'Part-I, Technical Bid' and 'Part-II, Commercial Bid'. Both the parts should be then kept in a single outer cover and addressed to '**Director General' CCRH, 61-65, Institutional Area, Janakpuri, New Delhi- 110058.**

Offers/Tenders shall positively reach before the stipulated time and date prescribed for their receipt i.e. upto 1500 Hrs. (3.00 P.M.) on **18 Sept., 2009**. Those received late will not be considered/opened at all regardless of the date of positing of the tender. The 'Purchaser' shall take no cognizance of postal delay(s).

1. The Technical Bids will be opened on the same day at 1530 Hrs (3.30 PM) in the presence of authorized representatives of bidders, who actually submitted the tender, if they present themselves at that time. In case the date of submission/opening of tenders falls on a holiday or holiday is subsequently declared on that date, the last date for submission of tenders will be the next working day following the holiday.
2. Tenders should be typed or written in ink, offer/tenders written in pencil shall be ignored.
3. The material offered shall be strictly according to the specifications laid down in the Enquiry. The quotations should also indicate the name of the manufacturer, brand and company and accompanied with other descriptive literature.
4. **TECHNICAL BID**

The vendor quoting should be Authorized Business Partner/Distributor of the OEM and relevant Tender Specific Authorization Letters to be enclosed.

Full clause-by-clause technical compliance to the specifications laid down in the Tender Document is to be enclosed. Bidder is required to only mention Complied/Not-Complied against each asked for specification, and not give any explanations, remarks etc.

- TEC Approval Certificate of offered Equipment to be enclosed.
- Unpriced Bid with list and quantities of all deliverables to be enclosed.
- Relevant technical brochures to be enclosed.

5. FINANCIAL BID

- Costs (with unit rates) of all individual items and components, and tasks/services, and taxes if any as required should be mentioned with one year warranty and support.
- Specify AMC charges, with terms and conditions, to be applicable after warranty period.
- Vendors Commercial Terms & Conditions to be enclosed.

SECTION – I B

1. GENERAL GUIDE LINES AND TERMS & CONDITIONS

- I. The bidder is required to provide a total solution and should be authorized by the concerned OEM for Installing, Testing, Commissioning and supporting the systems, at all locations. An authorization letter from the OEM with reference to this bid, of the quoted products should be submitted with the Tender bid.
- II. Compliance to functional requirements and design specifications of the system envisaged as given in the bidding documents is essential. The system configuration shall be strictly in line with the bidding documents. Deviation in the specifications/configurations shall be treated as technically non-compliant.
- III. “Financial Bid” of only those bidders will be opened who shall be short-listed on the basis of evaluation of “Technical Bid”.
- IV. All documentation, related to installation and operation of hardware/software is to be provided.
- V. Please quote the rates on FOR site basis. (Inclusive of packaging, Forwarding, Insurance, Clearing, Transport etc.). Please mention also Trade Tax/Sales Tax, if applicable.
- VI. Please specify the warranty period for all items. Also specify the AMC rates after expiry of warranty.
- VII. The rates quoted should be firm and the Supplier shall enter into an Agreement with the Purchaser that the same rates shall be kept valid for a minimum period of 3 years from the date of order so as to honor repeat orders for expansion of the project and also be extended for other projects.
- VIII. Quotations should clearly specify the rates on unit basis for all components so that there is complete price clarity while repeat ordering.
- IX. Besides quoted for items/components/services, mention other costs clearly, if any.

- X. Delivery of all items should be effected within 8 weeks from the date of issue of Purchase Order. Thereafter execution of the entire project should be done within 12 weeks after delivery.
- XI. 100% payment for supplies shall be made upon receipt of the ordered equipment. 100% payment for services shall be made upon the satisfactory installation, testing & commissioning.
- XII. Please quote your AMC charges, and specify conditions of AMC. During the warranty/AMC period, maximum possible uptime of the item is to be maintained.
- XIII. The tender should remain valid for a period of 90 days from the date of opening the tender.
- XIV. Incomplete tender or tender received after due time & date will be outrightly rejected.
- XV. The Purchaser reserves the right to reject any or all tenders wholly, without assigning any reason. Further, the Purchaser is not bound to accept the lowest tender.
- XVI. **ARBITRATION CLAUSE** : In the event of any dispute/difference between the Purchaser and Suppliers arising out of non-supply of material or supply not found according to the specifications or any other cause whatsoever relating to this supply/tender order, the matter shall be referred to the Administrator who may arbitrate in the matter himself or shall appoint an arbitrator to go into the matter. The decision of the Administrator /Arbitrator shall be final and binding on both the parties.
- XVII. **FORCE MAJEURE** : The BIDDER shall not be liable for failure to perform any/all obligations under the Contract in the event of Force Majeure conditions.

For purposes of this Clause , “Force Majeure” means an event beyond the control of the BIDDER and not involving BIDDER (Bidder’s) fault or negligence and not foreseeable. Such events may include, but are not restricted to, acts of the Client (**GOVERNMENT**) in its sovereign capacity, vis major, riots, civil disturbance, act of government, terrorist attacks, wars or revolutions, fires, floods, storms, cyclones, hurricanes, tempest, epidemics, quarantine restrictions, and freight embargoes.

If a Force Majeure situation arises, the BIDDER shall promptly notify the Client (GOVERNMENT) in writing of such condition and the cause

thereof. Unless otherwise directed by the Client (GOVERNMENT) in writing, the BIDDER shall continue to perform its obligations under the Contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.

If the BIDDER has made all reasonable efforts to obtain the required export permit(s) including the exercise of due diligence in determining the eligibility of the systems for receipt of the necessary export permits, but has failed, this shall be considered a Force Majeure situation.

If an event of Force Majeure continues for a period of one hundred and eighty (180) days or more at a time, the parties may, by mutual agreement, terminate the Contract without either party incurring any further liabilities towards the other with respect to the Contract, other than to effect payment for Products already delivered or Services already performed including services rendered during the continuance of the Force Majeure event and services and products completed partially, either during or prior to the Force majeure event.

DETAILS OF ITEMS TO BE PROCURED

1. ONLINE DISCUSSION SETS

2. T.V. PLASMA

3. VOIP (VOICE OVER INTERNET PROTOCOL)

4. ONLINE UPS (1KVA) WITH 1 HR BACKUP