

Application Form under Right to Information Act, 2005

(To be filled in duplicate by the Applicant)
(Separate form to be filled up for each query)

1. **Particulars of the Applicant**
 - (a) **Name**
 - (b) **Address**

 - (c) **E-mail address**
 - (d) **Phone/Fax. No.**

2. **Date of Submission of Application**

3. **Subject Matter**

4. **Details of Information requested**

5. **Period to which the information relates**
(Maximum period in each application should not exceed three years)
6. **Fee enclosed**
(in cash/DD/Banker's cheque)

7. **Due dates by which information is to be furnished**
(30 days from submission of application)
8. **How the applicant would like his information to be sent**
 - (a) **By post**
 - (b) **To be collected by hand**
 - (c) **By e- mail**
 - (d) **By fax**